

**EMPLOYMENT APPLICATION FOR EXTERNAL CANDIDATES
CERERE DE ANGAJARE PENTRU CANDIDATI EXTERNI**

GENERAL INSTRUCTIONS/INSTRUCTIUNI GENERALE

All questions must be answered fully otherwise applicant will not be considered. Answers must be typed or printed. For white-collar positions the application must be filled-out in English/Aplicatii care nu au raspuns integral la toate intrebarile nu vor fi luati in considerare. Raspunsurile trebuie tehnoredactate sau scrise cu majuscule. Pentru posturile administrative sau manageriale aplicatia trebuie completata in limba engleza.

POSITION APPLIED FOR/POSTUL PENTRU CARE APLICATI ANNOUNCEMENT NO./ANUNT NR.	TITLE & GRADE/ TITLUL SI GRADUL	DATE OF APPLICATION /DATA APLICATIEI
NAME (Last, First, Middle)/NUME SI PRENUME	DATE AND PLACE OF BIRTH DATA SI LOCUL NASTERII	PHONE NUMBER(S)/ NUMAR/ERE DE TELEFON
ADDRESS (Street, number, city)/ADRESA (Strada, numar, oras)	DOMICILE (if different from residence) DOMICILIU (daca este diferit de resedinta)	CIVIL STATUS/STAREA CIVILA <input type="checkbox"/> SINGLE/NECASATORIT/A <input type="checkbox"/> MARRIED/CASATORIT/A <input type="checkbox"/> DIVORCED/DIVORTAT/A <input type="checkbox"/> LEGALLY SEPARATED/SEPARAT/A IN MOD LEGAL
CITIZENSHIP/CETATENIA <input type="checkbox"/> ROMANIAN/ROMANA <input type="checkbox"/> DUAL CITIZENSHIP/CETATENIE DUBLA (ROMANA & SUA) <input type="checkbox"/> OTHER/ALTA	ID CARD/PASSPORT NUMBER SERIE SI NUMAR CI / SERIE SI NUMAR PASAPORT	N. AND TYPE OF DRIVER'S LICENCE SERIE, NUMAR SI TIP CARNET DE CONDUCERE

REFERENCES: List three professional references with present address and length of time known. At least one should be a current or previous Supervisor.
REFERINTE: Enumerati 3 persoane ca referinta profesionala mentionand adresa curenta si perioada de cand le cunoasteti. Cel putin una trebuie sa fie un Supervisor actual sau anterior.

FULL NAME/NUME COMPLET	ADDRESS & PHONE N./ ADRESA SI NR. DE TELEFON	TIME KNOWN/ DE CAND IL/O CUNOASTETI

DO YOU HAVE ANY RELATIVES WORKING FOR THE US GOVERNMENT? LIST NAMES, RELATIONSHIP AND ACTIVITY, DEPARTMENT AND DIVISION WHERE EMPLOYED.
AVETI RUDE CARE LUCREAZA PENTRU GUVERNUL SUA? ENUMERATI NUMELE, GRADUL DE RUDENIE SI ACTIVITATEA, DEPARTAMENTUL SI DIVIZIA UNDE ACESTIA SUNT ANGAJATI.

FULL NAME/NUME COMPLET	RELATIONSHIP/GRADUL DE RUDENIE	ORGANIZATION/ DEPARTAMENTUL	TITLE & GRADE/ TITLUL SI GRADUL

LANGUAGE PROFICIENCY: Excellent; Good; Fair/COMPETENTE LINGVISTICE: Excelent; Bun; Satisfacator

LANGUAGE/LIMBA	WRITTEN/SCRIS	SPEAKING/VORBIT	READING/CITIT	UNDERSTANDING/INTELEGERE

EDUCATION: Provide full information on education (attach copies of all diplomas and study plan).

EDUCATIE: Furnizati informatii detaliate privind studiile efectuate (atasati copii ale diplomelor, planurilor de studii/curricula si certificate ale examenelor sustinute)

ELEMENTARY SCHOOL/SCOALA PRIMARA _____

JUNIOR HIGH SCHOOL/GIMNAZIU _____

HIGH SCHOOL/LICEU _____

YEARS ATTENDED/ANI FRECVENTATI _____ DIPLOMA CONFERRED/DIPLOMA ACORDATA YES/DA NO/NU

UNIVERSITY-COLLEGE/UNIVERSITATE-COLEGIU _____ 3 YEAR DEGREE/DIPLOMA 3 ANI YES/DA NO/NU

_____ 4/5 YEAR DEGREE/DIPLOMA 4/5 ANI YES/DA NO/NU

YEARS ATTENDED/ANI FRECVENTATI FROM/DE LA: _____ TO/LA: _____

FACULTY/FACULTATE _____ DEGREE CONFERRED/DIPLOMA ACORDATA YES/DA NO/NU

OTHER (MASTER, SPECIALIZATION, ETC)/ALTE CURSURI (MASTER, SPECIALIZARE, ETC)

EMPLOYMENT HISTORY/EXPERIENTA PROFESIONALA

INSTRUCTIONS: In the spaces provided below, describe EVERY POSITION held since your first employment. Start with PRESENT position and work back to the first position which you held. Provide specific and detailed information describing your work assignments.

INSTRUCTIUNI: In spatiile prevazute mai jos, descrieti FIECARE POST detinut de dumneavoastra inca de la prima angajare. Incepeti cu postul CURENT si continuati in ordine cronologica inversa pana la primul post pe care l-ati ocupat. Furnizati informatii specifice si detaliate despre sarcinile dumneavoastra de lucru.

DATES OF EMPLOYMENT/PERIOADA DE ANGAJARE FROM (Month & Year) TO (Month & Year) DE LA (luna si anul) LA (luna si anul)		TYPE OF POSITION AND GRADE TIPUL POSTULUI SI GRADUL	REASON FOR LEAVING MOTIVUL PLECarii
NAME AND ADDRESS OF EMPLOYER NUMELE SI ADRESA ANGAJATORULUI		KIND OF BUSINESS DOMENIUL DE AFACERI	WEEKLY HOURS ORE PE SAPTAMANA
DESCRIPTION OF WORK/DESCRIEREA ACTIVITATII			
DATES OF EMPLOYMENT/PERIODO LAVORATIVO FROM (Month & Year) TO (Month & Year) DE LA (luna si anul) LA (luna si anul)		TYPE OF POSITION AND GRADE TIPUL POSTULUI SI GRADUL	REASON FOR LEAVING MOTIVUL PLECarii
NAME AND ADDRESS OF EMPLOYER NUMELE SI ADRESA ANGAJATORULUI		KIND OF BUSINESS DOMENIUL DE AFACERI	WEEKLY HOURS ORE PE SAPTAMANA
DESCRIPTION OF WORK/DESCRIEREA ACTIVITATII			

DATES OF EMPLOYMENT/PERIOADA DE ANGAJARE FROM (Month & Year) TO (Month & Year) DE LA (luna si anul) LA (luna si anul)		TYPE OF POSITION AND GRADE TIPUL POSTULUI SI GRADUL	REASON FOR LEAVING MOTIVUL PLECarii
NAME AND ADDRESS OF EMPLOYER NUMELE SI ADRESA ANGAJATORULUI		KIND OF BUSINESS DOMENIUL DE AFACERI	WEEKLY HOURS ORE PE SAPTAMANA
DESCRIPTION OF WORK/DESCRIEREA ACTIVITATII			
DATES OF EMPLOYMENT/PERIOADA DE ANGAJARE FROM (Month & Year) TO (Month & Year) DE LA (luna si anul) LA (luna si anul)		TYPE OF POSITION AND GRADE TIPUL POSTULUI SI GRADUL	REASON FOR LEAVING MOTIVUL PLECarii
NAME AND ADDRESS OF EMPLOYER NUMELE SI ADRESA ANGAJATORULUI		KIND OF BUSINESS DOMENIUL DE AFACERI	WEEKLY HOURS ORE PE SAPTAMANA
DESCRIPTION OF WORK/DESCRIEREA ACTIVITATII			
DATES OF EMPLOYMENT/PERIOADA DE ANGAJARE			
DATES OF EMPLOYMENT/PERIOADA DE ANGAJARE FROM (Month & Year) TO (Month & Year) DE LA (luna si anul) LA (luna si anul)		TYPE OF POSITION AND GRADE TIPUL POSTULUI SI GRADUL	REASON FOR LEAVING MOTIVUL PLECarii
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DESCRIPTION OF WORK/DESCRIEREA ACTIVITATII			

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DESCRIPTION OF WORK/DESCRIEREA ACTIVITATII			

ARE YOU ABLE TO TYPE? / PUTETI SA DACTILOGRAFIATI?

 YES/DA NO/NU

If yes, indicate number of words per minute/ Daca da, indicati numarul de cuvinte pe minut _____

SPECIAL SKILLS AND/OR EXPERIENCE directly related to the position you are applying for/ ABILITATI SPECIALE SI / SAU EXPERIENTA direct legate de postul pentru care aplicati: _____

Answer each question listed below by placing "X" in the proper box and provide an explanation when requested.
Raspundeti la fiecare intrebare de mai jos prin bifarea cu "X" in casuta corespunzatoare si furnizati o explicatie cand se solicita.

1. Are you a U.S. citizen? Sunteti cetatean al Statelor Unite ale Americii? YES/DA NO/NU
2. Have you ever worked for the U.S. Government (if yes, provide name, date, and location of employer below)
Ati lucrat vreodata pentru guvernul S.U.A. (daca da, furnizati mai jos numele, data si locatia angajatorului) YES/DA NO/NU
- _____
- _____
3. HAVE YOU EVER BEEN DISCHARGED OR FORCED TO RESIGN FOR MISCONDUCT OR UNSATISFACTORY SERVICE FROM ANY POSITION? (If yes, explain below)
Ati fost vreodata concediat/a sau fortat/a sa demisionati din cauza unui comportament necorespunzator sau a unei prestari de serviciu nesatisfactoare?
(Daca da, explicati mai jos) YES/DA NO/NU
- _____
- _____
- _____
4. MILITARY SERVICE RECORD (IF ANY), INCLUDE DATES, BRANCH OF SERVICE, MILITARY SPECIALTY AND TYPE OF DISCHARGE.
SERVICIUL MILITAR (LIVRET MILITAR – DACA EXISTA), INCLUDETI DATELE, ARMA DE APARTENENTA, SPECIALITATEA MILITARA
SI TIPUL DE ELIBERARE DUPA EFECTUAREA SERVICIULUI. YES/DA NO/NU
- _____
- _____
- _____

DECLARATIE DE CONSIMTAMANT PRIVIND PRELUCRAREA DATELOR CU CARACTER PERSONAL

SUBSEM NATUL _____ DECLAR CA AM LUAT LA CUNOSTINTA PREVEDERILE DIN REGULAMENTUL (UE) 2016/679 AL PARLAMENTULUI EUROPEAN SI AL CONSILIULUI PRIVIND PROTECTIA PERSOANELOR IN CEEA CE PRIVESTE PRELUCRAREA DATELOR CU CARACTER PERSONAL SI PRIVIND LIBERA CIRCULATIE A ACESTOR DATE. PRIN PREZENTA IMI DAU CONSIMTAMANTUL PENTRU PRELUCRAREA DATELOR CU CARACTER PERSONAL CU MIJLOACELE SI IN SCOPUL INDICAT DE ACESTE INFORMATII, SI IN ORICE CAZ STRICT LEGAT SI ESENTIAL PENTRU PRELUCRAREA RELATIILOR DE MUNCA.

DECLARATION OF CONSENT FOR THE HANDLING OF PERSONAL DATA

I, THE UNDERSIGNED, _____ DECLARE HAVING TAKEN NOTE OF THE PROVISIONS OF THE REGULATION (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL ON THE PROTECTION OF NATURAL PERSONS WITH REGARD TO THE PROCESSING OF PERSONAL DATA AND ON THE FREE MOVEMENT OF SUCH DATA. I HEREBY GIVE MY CONSENT FOR THE HANDLING OF PERSONAL DATA WITH THE MEANS AND FOR THE PURPOSES INDICATED IN THE INFORMATION ITSELF, AND IN ANY CASE STRICTLY CONNECTED AND INSTRUMENTAL TO THE HANDLING OF THE LABOR RELATIONS.

NUME SI PRENUME _____ SEMNATURA _____ DATA _____

ORICE DECLARATIE FALSA DIN ACEASTA APLICATIE ESTE MOTIV DE ELIMINARE/A FALSE STATEMENT ON THIS APPLICATION IS CAUSE FOR REMOVAL.

SUBSEM NATUL, DECLAR CU BUNA CREDINTA SI PE PROPRIE RASPUNDERE CA INFORMATIILE CUPRINSE IN PREZENTUL DOCUMENT SUNT CORECTE.

I DO SOLEMNLY AFFIRM THAT THE INFORMATION CONTAINED HEREIN IS CORRECT TO THE BEST OF MY KNOWLEDGE.

NUME SI PRENUME _____ SEMNATURA _____ DATA _____