



**U.S. NAVY ELEMENT,
Joint Forces Command
PLAN OF THE MONTH
01 DECEMBER – 31 DECEMBER 2022**

OUR MISSION: *Provide manpower, personnel, logistics, and administrative support to assigned personnel..*

The Plan of the Month (POM) contains both official and unofficial information. All Hands are advised to read the POM and be responsible for its contents and actions prescribed herein.

HOT EVENTS: Date(s) Time (if applicable)

Navy All Hands Call and Holiday Safety	7 Dec	0900 – 1000
OCOM Christmas Holiday Party	10 Dec	1800 – 2300
CAPO Holiday Period	12 Dec – 13 Jan	
JFCNP Holiday Period	17 Dec – 08 Jan	

Commanding Officer: (081-721-2085)
 Executive Officer: (081-721-2263)
 Senior Enlisted Leader: (081-721-2267)
 Command Security Manager: (081-568-5620)
 Duty Casualty Assistance Calls Officer: (+39 3351927131)
 Command Career Counselor: (99-0184034)
 Command Equal Opportunity Officer: (+39-335-1927131)
 Command DAPA: (081-811-6901)
 Command SARC/SAPR: (+39-334-661-3140)
 Command Ombudsman: (349-002-6366)
 Command VWAP: (366-670-1470)
 Command Voting Assistance Officer: (081-568-6897)
 Command Suicide Prevention Officer: (081-568-6897)
 Command Tuition Assistance: (081-568-5544)
 Command Fitness Leaders: (081-639-4042)

RDML Maximilian Clark
 CAPT William Urban
 MACS Ryan Fea
 ET1 Anthony C. Ramirez
 MACS Dameon Perez
 BM1 Benjamin Kehn
 MACS Dameon Perez
 MACS Daniel Arnoudse
 Ms. Jennifer Diaz
 Ms. Martha Smith
 LT John Schwietz
 LT Jonathan Garcia
 LT Tyler Anderson
 YNC Leah Sage
 LS1 Manuel Crespo/IT1 Jeanpaul Cintron

EMERGENCY NUMBERS

Emergency Calls On Base	911
Off Base	081-568-4911
Information	113
Air Terminal	011-39-815685283
Duty Chaplain (via Quarterdeck)	081-811-4600
Emergency Management Office	081-568-5303
JFC US Navy CDO	335-156-1143

HOTLINES

Fraud/Waste/Abuse	081-568-4911
Family Advocacy	011-39-0818116372
Sexual Assault Prevention Response	335-640-6621
24 Hours – Commercial Sexual Harassment	877-995-5247
Information Security Violations	081-568-2207

1. **Naval History.** 01 December 1945: Capt. Sue S. Dauser, Navy Nurse Corps, receives the first Distinguished Service Medal awarded to a nurse for her leadership of Navy nurse during World War II.

2. Naples FFSC Transition Assistance Program

Pre-Separation Workshop (TAP)	Dec 5-7	0800-1600
FFSC Command Career Counselor Quarterly Meeting*	Dec 6	1000-1100
Department of Labor Employment Workshop (DOLEW)	Dec 8-9	0800-1600
Department of Labor Career and Credential Exploration (C2E)	Dec 12-13	0800-1600
Capstone Event	Dec 14	1300-1600

For location, registration, questions and or concerns call or email FFSC: 081.811.6372, DSN 629.6372, FFSCNSANaplesItaly@eu.navy.mil. Classes are in-person except where noted with an *

3. FFSC Note

The Fleet and Family Support Center will be conducting a Needs Assessment Survey to identify innovative solutions for the delivery and integration of FFSC's quality of life services and programs. Our overall goal is to ensure timely and convenient access utilizing technology, partners and facilities to meet mission readiness, enable retention and meet customer expectations.

WHEN: 14 November - 31 December, 2022

WHO: All service members, families, and civilians should participate.

Please continue to watch for the link to the survey/QR code when it comes out, and participate! Surveys will be accessible through the QR code or utilize the hyperlink on the FFSC Facebook page.

4. **DTS NOTE:** we are operating under a Continuing Resolution set to expire on December 16, 2022 and DO NOT have funds allocated for all the US NATO travel requirements for FY23. Acknowledge we work in a dynamic environment in which our HQ operates on a different fiscal calendar than our Nation which creates challenges. Further, the US travel processes are different from many of our international colleagues travel procedures which also feeds to frustrations from all parties.

We, the USA element in entirety, currently have ~\$145K (25%) of this allocated in DTS against our LOA for 1st QTR. Our current forecasts for 1st QTR travel exceed \$200k. All travelers are recommended to keep within the forecasted data call from JUNE 2022 until we achieve either a clear solution, or additional funding. Multiple requests are submitted every week for UNFORECASTED travel requirements. We have zero flexibility in funding to financially support these requests at this time.

5. E-7 Exam.

Eligibility requirements:

Terminal eligibility date: 1 January 2024

Time in rate date: on or before 1 January 2021

Early Promote TIR waiver date: on or before 1 January 2022

** Route requests to participate in the exam ASAP **

High-year tenure date: 1 September 2023 or later, E-6 HYT waivers must be approved prior to 19 January 2023

Timeline:

30 November 2022 – PMK-EE Completion Deadline

Exam Date: 19 January 2023

Exam Time: 0900-1200

Exam Location: NSE Classroom

Uniform: Uniform of the day – NWU

POC: CSC Myers (ESO), PS1 Blohin (AESO)

6. NAVADMINS

NAVADMIN 251/22:

This NAVADMIN announces a single Physical Fitness Assessment (PFA) Cycle for calendar year (CY) 2023.

1. CY23 PFA Cycle. The PFA cycle will be conducted from 1 February to 30 November 2023 in line with references (a) through (c). Additional Physical Readiness Guides are located at: <https://www.mynavyhr.navy.mil/Support-Services/21st-Century-Sailor/Physical-Readiness/Guides/>. CY23 PFA cycle will be labeled *PFA Cycle 1 2023* in PRIMIS-2. A. CFLs and Assistant CFLs (ACFL) will enter official CY23 PFA cycle results under this label in PRIMIS-2 and retain official body composition assessment and physical readiness test score sheets for five years in line with reference (a). CFL and ACFLs are reminded to log into their PRIMIS-2 account every 30 days to keep their account from being deactivated. B. Sailors have access to their physical readiness historical data through MyNavy Portal, My Records and will electronically submit their Physical Activity Risk Factor Questionnaire via MyNavy Portal upon receiving their commands 10-week notification. C. There will be no excellent or above incentive exemption for CY23. In line with reference (a), commanders, commanding officers, and officers-in-charge are encouraged to use incentive programs for the physical readiness program (special liberty, award certificates, etc.). D. Fitness Report and Evaluation Guidance. In line with reference (d), commands should enter a 1-letter code indicating the result of each official PFA conducted during the reporting period in block 20. Format for block 20 must be from oldest to most recent PFA performed during the reporting period.

2. Responses to Fleet Feedback. The following items are provided for clarification to frequently asked questions: A. CY22 PFA Closeout. CFLs must enter PFA data by 30 November 2022 in PRIMIS-2. B. Postpartum Sailors. In line with references (a) and (e), Sailors remain in a pregnancy status from the time pregnancy is confirmed by a military Health Care Provider (HCP) or civilian HCP until the end of the 12 months following a qualifying birth event. Sailors with pregnancy (postpartum) status which expires during the official PFA cycle are exempt from participation in the PFA cycle.

NAVADMIN 259/22:

REF A IS BUPERSINST 1610.10F, NAVY PERFORMANCE EVALUATION SYSTEM.

1. This NAVADMIN announces changes to reference (a), which are being implemented as change 1. File this NAVADMIN with reference (a) and implement these changes effective immediately.

2. Summary of Changes: A. Modifies Table 1, page 9 of enclosure 1 to include *in no case, however, should a total report period exceed 15 months without Bureau of Naval Personnel (PERS-32) approval.* B. Modifies the officer competitive category by adding 68xx under Reserve limited duty officer or chief warrant officer to the officer (Line). C. Modifies the officer competitive category by moving aviation (73xx) to a new and separate line under submarine or nuclear (72xx/740x) under Active chief warrant officer. D. Includes the requirement for reporting seniors to add, in addition to their address, their phone number in block 48 (evaluation) or block 44 (fitness report and chief evaluation) to assist Commander, Navy Personnel Command in making inquiries concerning the report. E. Clarifies for officer and enlisted, if a detachment of reporting senior reports are submitted, the reporting senior must submit reports on all personnel in the same paygrade who are normally evaluated by that reporting senior. F. Includes the option for a Service Member to request for an immediate superior in command review of a performance evaluation.

For more information on these NAVADMINS and to access the full list of NAVADMINS/ALNAV, please use the link provided: <https://www.mynavyhr.navy.mil/References/Messages/NAVADMIN-2022/>

MERRY CHRISTMAS!!!!!!



W. URBAN
CAPT, USN

NATO
+
OTAN