



DEPARTMENT OF THE NAVY
U.S. NAVAL SUPPORT ACTIVITY NAPLES ITALY
PSC 817 BOX 1
FPO AE 09622-0001

NAVSUPPACTNAPLESINST 1754.1E
N01J

- 6 JUN 2022

NAVSUPPACT NAPLES INSTRUCTION 1754.1E

From: Commanding Officer, U.S. Naval Support Activity Naples, Italy

Subj: CONTINUED LOGISTICAL SUPPORT FOR DEPENDENTS AFTER
DETACHMENT OF SPONSOR

Ref: (a) Italian Law #40 of 6 Mar 98

Encl: (1) Sample Request for Continued Logistical Support for Dependents

1. Purpose. To provide guidance and procedures for active duty military and Department of Defense (DoD) civilian sponsors requesting limited continued logistical support (CLS) for dependents to remain in the U.S. Naval Support Activity (NAVSUPPACT), Naples, Italy area after the sponsor's detachment. This is a separate process than the process known as "command sponsorship."

2. Cancellation. NAVSUPPACTNAPLESINST 1754.1D

3. Applicability. All DoD military personnel and their family members onboard NAVSUPPACT Naples.

4. Background. Under certain circumstances, it might be necessary for dependents to remain in the Naples area for a limited time after their sponsor detaches. Requests will be granted only under extraordinary circumstances to prevent extreme hardship or to avoid a move that would unduly disrupt the completion of a student's education in a given semester at school. Determinations will be made on a case-by-case basis by the Commanding Officer (CO), NAVSUPPACT Naples. Per reference (a), CO, NAVSUPPACT Naples will not extend CLS beyond 90 days from the date the sponsor detaches from his/her parent command.

5. Procedure. Sponsors may use enclosure (1) to submit a written request for CLS on behalf of their dependents through their chain of command.

6. Action

a. Civilian personnel, North Atlantic Treaty Organization personnel, and all dependents violating the Status Of Forces Agreement (SOFA) requirements herein are subject to administrative action at the discretion of the CO, NAVSUPPACT Naples. Sanctions may include eviction from base housing, loss of privileges, barring from all base facilities, early return to the United States, or any other available measure deemed appropriate by the CO.

- 6 JUN 2022

b Dependents employed by the U.S Government are still subject to all pertinent employment rules and regulations. Questions regarding this policy should be directed to the Commander, Navy Region Europe, Africa, Central (CNREURAFCENT), Human Resources Office, Code N13.

7. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Assistant for Administration, Directives and Records Management Division portal page at: <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact the local records manager or the OPNAV Records Management Program (DNS-16).

8. Review and Effective Date. Per OPNAVINST 5215.17A, NAVSUPPACT Naples will review this instruction annually on the anniversary of its effective date to ensure applicability, currency, and consistency with Federal, DoD, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in effect for 10 years unless revised or cancelled in the interim and will be reissued by the 10-year anniversary date if it still required, unless it meets one of the exceptions in OPNAVINST 5215.17A, paragraph 9. Otherwise, if the instruction is no longer required, it will be processed for cancellation as soon as the need for cancellation is known following the guidance in OPNAV Manual 5215.1 of May 2016.



J. W. STEWART

Releasability and distribution:

NAVSUPPACTNAPLESINST 5216.4DD

Lists: I through IV

Electronic via NAVSUPPACT Naples website:

https://www.cnrc.navy.mil/regions/cnreurafcent/installations/nsa_naples/about/departments/administration_n1/administrative_services/instructions.html

6 JUN 2022

SAMPLE REQUEST FOR CONTINUED LOGISTICAL SUPPORT FOR DEPENDENTS

1754
N01J

From: _____, USN
To: Commanding Officer, U.S. Naval Support Activity, Naples, Italy
Via: Member's Commanding Officer (or, for NAVSUPPACT Naples personnel,
the member's department head)

Subj: REQUEST FOR CONTINUED LOGISTICAL SUPPORT FOR DEPENDENT(S)

Ref: (a) NAVSUPPACTNAPLESINST 1754.1E
(b) Italian Law #40 of 6 Mar 98
(c) DoDEA Regulation 1342.13 of September 20, 2006
(d) DoD Instruction 1400.25, DoD Civilian Personnel Management System

Encl: (1) Copy of Orders

1. Per references (a) through (d), I respectfully request a continued logistical support (CLS) for the following dependents:

- a. _____ b. _____ c. _____
- d. _____ e. _____ f. _____

2. I will depart on: _____
MM/DD/YY

3. I request CLS for my dependent(s) to remain on station until: _____
MM/DD/YY

4. The reason for this request is because:

5. I fully researched and understand the effects CLS may have on my finances including, but not limited, to allowances, housing, privileges, and status.

6. I understand dependent misconduct may result in the barment of my dependent from the base and/or other disciplinary action.

Very respectfully,
Sailor Name

Enclosure (1)

- 6 JUN 2022

1754
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FIRST ENDORSEMENT on _____

From: Commanding Officer, Sailor's Command Name (or, for NAVSUPPACT Naples personnel, the member's department head)

To: Commanding Officer, U.S. Naval Support Activity, Naples Italy

Subj: REQUEST FOR CONTINUED LOGISTICAL SUPPORT FOR DEPENDENT(S)

1. Forwarded, recommending approval. Member has met all criteria of references (a) and (b).

CO's name here

Copy to:
Service member