



DEPARTMENT OF THE NAVY

U.S. NAVAL SUPPORT ACTIVITY
BAHRAIN
FPO AE 09834-2800

NAVSUPPACT BAHRAININST 5100.13J

N35

10 Jun 18

U.S. NAVAL SUPPORT ACTIVITY BAHRAIN INSTRUCTION 5100.13J

Subj: COMMAND TOBACCO USE POLICY

Ref: (a) SECNAVINST 5100.13E
(b) DODINST 1010.15

Encl: (1) Designated Tobacco Use Area Request Form
(2) List of Authorized Designated Tobacco Use Areas – NSA I
(3) List of Authorized Designated Tobacco Use Areas – NSA II
(4) List of Authorized Designated Tobacco Use Areas – NSA III (AV-Unit)

1. Purpose. To promulgate command policy regarding use of tobacco and tobacco products aboard U.S. Naval Support Activity (NSA), Bahrain, in accordance with references (a) and (b). To promote a litter free, safe, and unpolluted working and living environment for all personnel at NSA Bahrain and to encourage abstinence from tobacco products.

2. Cancellation. NAVSUPPACT BAHRAININST 5100.13H.

3. Applicability. This instruction applies to all military personnel, civilian employees, including non-appropriated fund employees, and to all Department of Defense (DoD) dependents and visitors while in DoD buildings and facilities aboard NSA Bahrain, Department of Defense Dependent School (DoDDS), NSA III, Harbor Patrol Unit and the Mina Salman Pier (NSA II).

4. Background. The Surgeon General of the United States has determined that tobacco use is the leading cause of preventable disease, disability and premature death. Environmental tobacco exposure increases susceptibility to cancer, heart disease and respiratory ailments. Second hand smoke has the same harmful effects on nonsmokers. The Surgeon General has determined that smokeless tobacco causes lung, larynx, esophageal and oral cancer, and gum disease.

5. Action. The Commanding Officer (CO), NSA Bahrain, will ensure all personnel comply with the provisions contained in references (a) and (b). Use of tobacco products, including smokeless tobacco, electronic cigarettes and vaping (vaporizers), is authorized only in designated tobacco-use areas ("smoking areas"). Use of tobacco products, including smokeless tobacco and electronic cigarettes, is prohibited inside all DoD controlled buildings or outside of designated tobacco use areas at NSA Bahrain I, II and III AV-Unit, BAZ Warehouse areas, DoDDS, Mina Salman Pier and Khalifa bin Salman Port. Designated tobacco-use (smoking) areas shall meet the requirements established by reference (a) and section 6 of this instruction. All military personnel (in uniform or not), civilian employees, including non-appropriated fund employees,

10 Jun 18

all dependents and visitors will not use tobacco products of any type that is prohibited by law. Use of tobacco products is prohibited in all DoD owned or leased vehicles. The following policies are effective immediately:

- a. Department Heads will ensure that an adequate number of "NO SMOKING" signs are posted in your customer service areas.
- b. Currently authorized designated tobacco use areas with camouflage netting will be constructed of flame retardant material.
- c. All modifications or additions to authorized areas must be reviewed and approved prior to utilization.
- d. Personnel who elect to smoke or use smokeless tobacco products, must only do so in designated areas listed in enclosure (1). Tobacco users are responsible for ensuring that their cigarette butts and expectorated saliva (spittle) are disposed of in designated or appropriate containers. Improper disposal presents a potential fire and health hazard, and additionally constitutes littering and degrades the appearance of NSA Bahrain facilities.
- e. The Safety and Occupational Health (SOH) Department will review all "Designated Tobacco Use Areas Requests". NSA Bahrain Executive Officer has final approving authority.

6. Requirements. Tobacco-use area selection will not be based upon the convenience of tobacco users, but upon factors which prevent involuntary exposure to "secondhand" smoke, residue, and the pollution of surrounding areas. All designated tobacco-use or "Smoking Areas":

- a. Shall be outdoors.
- b. Shall maintain a distance of at least 50 feet from any building entrance or entry/egress point and shall not be located in areas where non users would be required to transit thus exposing them to environmental smoke.
- c. Shall not be adjacent to air intake ducts.
- d. Should provide a measure of protection from the elements such as existing awnings and covered areas.

7. All designated Tobacco-Use or "Smoking Areas" shall meet the following will have the following:

- a. Appropriate metal cigarette butt receptacle(s).
- b. At least two recycle bins: one aluminum; one plastic.
- c. Open air ventilation.

10 Jun 18

d. Shall prominently display tobacco use warnings and availability of tobacco cessation programs.

e. The cleanliness of the Tobacco Use (smoking) area is the responsibility of the users and if not maintained, the CO can and will secure the smoking area until such time the policing issue can be resolved to his satisfaction

7. Revisions. Approved additions and removals to enclosure (2) will be updated by the NSA Bahrain Safety office semi-annually subject to any changes in the approved location listing. Changes will be announced by means of a similarly numbered notice until the instruction requires revision.



D. B. GUENTHER

10 Jun 18

SAFETY AND OCCUPATIONAL HEALTH DEPARTMENT
U.S. NAVAL SUPPORT ACTIVITY, BAHRAIN

DESIGNATED TOBACCO USE (SMOKING) AREA REQUEST FORM

SECTION A

Requesting Organization _____

Building # _____

Location _____

POC _____

Please include the following with your request:

1. A map marked with the location of the intended designated smoking area.
2. Approximate number of personnel intending to make use of the designated smoking area.
3. Alternate or existing designated smoking area locations.

SECTION B

Are there appropriate cigarette disposal receptacles available? ☐Y ☐N

Are there trash receptacles labeled to prevent smoldering trash fires? ☐Y ☐N

Is there a fire extinguisher readily available? ☐Y ☐N

Is the intended location situated away from intake vents, doorways and public access walkways? ☐Y ☐N

Is the intended location located at least 50 feet away from egress points, all hazardous, flammable, and explosive materials? ☐Y ☐N

Comments: _____

Recommendations: _____

Signature of NSA Safety Official

Date

Signature of NSA Executive Officer

Date

Enclosure(1)

LIST OF AUTHORIZED SMOKING AREAS

- 1.* Mario's Courtyard (ONLY during selected events - outside 50ft from ingress). Requires CO/XO permission
- 2.Gazebo building 273 (in front TQ, east courtyard)
- 3.Building 260 (NAVCENT) first floor Lido Deck
- 4.Behind Building 254 - softball announcer's booth
- 5.Adjacent to BLDG 205
- 6.Building 103 NCTS Terminal Building
- 7.Building 84, PWD Transportation covered area, northwest side
- 8.Gazebo 49 (in front of single sailor center)
- 9.Ceremonial Parade area, next to the volleyball court
- 10.Gazebo 43 (across from bowling alley)
- 11.Canopy between building 29 and trailer 52R (across from PWD building 50)
- 12.Behind building 36
- 13.Adjacent to BLDG 422 (opposite BANZ Bay 6)
14. Behind Building 245 (EMO/Fire)



LIST OF AUTHORIZED SMOKING AREAS

1. Close to perimeter wall in the vicinity of BLDG 752
2. Close to perimeter wall in the vicinity of BLDG 771
3. Between BLDG 835R & 831R
4. Waterfront inside the Pier Fence between Berth 15/16
5. On open deck of BLDG 787
6. Behind BLDG 788
7. Outside fence line of BLDG 760
8. Outside sprung tent
9. Gazebo, BLDG 766



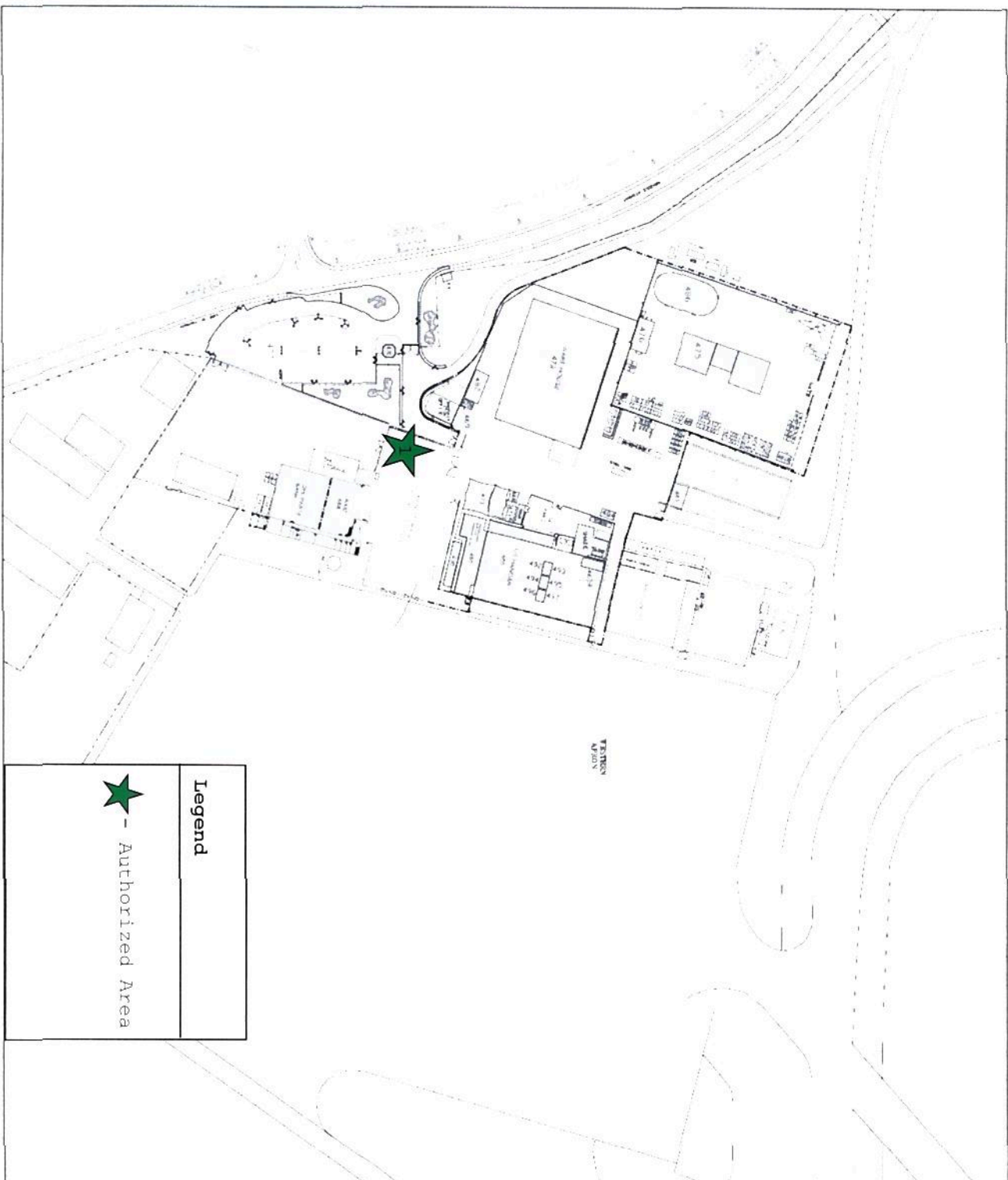
NAVSUPPACT BAHRAININST 5100.13J
10 Jun 18

Legend

★ - Authorized Area

LIST OF AUTHORIZED
SMOKING AREAS

1. Open storage
area/Across from BAC
access gate (corner)
(not approved by us/XO)



Legend

★ - Authorized Area