

FAMILY MEMBER/MILITARY SPOUSE SUPPLEMENT

(SUBMISSION OF THIS FORM IS MANDATORY WHEN APPLYING FOR EMPLOYMENT)

This supplemental form is to enable the Morale, Welfare and Recreation Department to ascertain:

- Member status in accordance with NATO SOFA
- Military Spouse Preference Eligibility as set forth in DoD and Navy Instructions

This form will be used for employment purposes only.

1. Your Name: _____ Date of Birth: _____

2. Position for which applying: _____ Ann# _____

3. Are you a **command sponsored** family member of a sponsor working at any command in Sigonella?
Yes _____ No _____

(If you answer "NO", do not complete the remainder of the questions. Do remember to sign the form).

4. Check one: My sponsor is: _____ Active Duty Military member
_____ Federal Civil Service employee
_____ Non-Appropriated Fund employee (NEX, MWR)
_____ Other (Specify) _____

5. Sponsor's full name/rank: _____

6. Sponsor's department/activity: _____

7. Sponsor's telephone number: work _____ home _____

8. Date sponsor arrived in Italy: _____ Scheduled Rotation Date: _____

9. Your relationship to sponsor: _____ If spouse, date of marriage: _____

10. Since arriving at Sigonella, have you held a Federal position of any kind? (MWR, NEX, Civil Service)
Yes _____ No _____ If yes, please provide the following information:

JOB TITLE	JOB CATEGORY (FULL TIME/PART-TIME/TEMPORARY)	EMPLOYING DEPARTMENT	DATES EMPLOYED
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11. Since arriving at Sigonella, have you declined an offer of employment? (NEX, MWR, HRO, DODDS)
Yes _____ No _____

I understand that Military Spouse Preference entitlement may be exercised no more than one time per permanent relocation of the sponsor and it is terminated upon placement into, or declination of, a "continuing position". A position is defined "continuing" when it has a fixed work schedule and no time limitation (this includes full-time and part-time positions and excludes flexible positions). However, upon acceptance of a flexible position with a time limitation, the spouse's eligibility for preference for other flexible positions will be suspended until 60 days prior to the expiration of the temporary flexible position.

Applicant's Signature

Date