



Navy Region Europe, Africa, Central
NAF Human Resources
PSC 817 BOX 108
FPO, AE 09622-0108

VACANCY ANNOUNCEMENT NON-APPROPRIATED FUND (NAF) POSITION

ANNOUNCEMENT NO. 26-081
POSITION TITLE EDUCATION TECHNICIAN
Ua-1702-05

SALARY Ua-05 Euro 2,547.82– E 2,778.71 per month plus applicable allowances.

EMPLOYMENT CATEGORY FULL-TIME PERMANENT

LOCATION Commander, Navy Region Europe; Fleet and Family Readiness Program; Morale, Welfare and Recreation Dept., CYP Division, CDC Capodichino, Italy.

AREA OF CONSIDERATION Current Permanent Child and Youth Program Department employees only.

OPENING DATE 22 June 2026
CLOSING DATE 26 June 2026

INTRODUCTION

The purpose of the Child and Youth Program (CY) Leader is to provide appropriate specialized developmental care and instruction for children and youth ranging in age from 6 weeks to 18 years in one or more CY programs. This includes the provision of guidance, assistance, and mentoring for the CY Program Assistants.

DUTIES AND RESPONSIBILITIES

Mentors assigned CY Program Assistant team. Works with senior employees to provide instruction and training to lower-level employees. Models appropriate behaviors and techniques for working with children and youth. Assists the T&C Specialist with recording observations and charts progress of team members' on-the-job skills. Plans activities for program participants based on observed needs of individual children and youth. Continually reviews activities and plans for appropriateness. Prepares and implements program options for children and youth with special requirements. Assists children and youth with special projects, homework, and life skills. Works with team members to prepare, arrange, and maintain indoor and outdoor activity areas and materials to accommodate daily schedules. Provides care and supervision, oversight, and accountability for program participants in compliance with the Department of Defense (DoD), NAF Component, and local installation command policies, guidance, and standards. Maintains control of and accounts for the whereabouts and safety of children and youth. Ensures children and youth (as applicable) depart with authorized person according to written parental instructions. Oversees arrival and departure of children and youth. Supervises children and youth during daily schedule of indoor and outdoor activities and on field trips, outings, and special events. Interacts

professionally with employees, parents, and local installation command personnel. Participates in conferences with parents, employees, school representatives, and local installation command personnel. Briefs other employees and parents. Ensures compliance with law, policies, and regulations applicable to DoD CY programs.

QUALIFICATIONS & REQUIREMENTS:

Completion of DOD standardized training courses following entrance on duty AND one (1) year of specialized experience equivalent to the Ua-06 grade level is required or equivalent experience in the private or public sector, that equipped the applicant with the particular knowledge, skills and abilities to perform successfully the duties of the position, and that is typically in or related to the work of the position to be filled.

OR

EDUCATION SUBSTITUTION FOR THE EXPERIENCE:

“Laurea” in any field or equivalent.

To receive credit, you must fill out the required fields on the “Employment Application” form.)

KNOWLEDGE REQUIRED BY POSITION:

Knowledge of developmentally appropriate programs designed to meet the physical, emotional, social, and cognitive needs of children and youth from 6 weeks to 18 years of age.

Knowledge of child and youth development principles, practices, and techniques.

Skills to apply Federal and State laws governing the detection and prevention of child abuse and/or neglect.

Skill in understanding interests and motivation of individuals and groups in a CYP environment.

Skill in program planning, organizing, and employee scheduling.

Skills to provide leadership, mentoring, and guidance to CY Program.

Ability to identify and respond to emergency situations. Ability to train employees on variety of issues to include recognition and identification of childhood illnesses and child abuse, etc.

Ability to develop curriculum outlines and lesson plans/guides.

Ability to communicate effectively in English, both orally and in writing and possess strong interpersonal skills.

ADDITIONAL REQUIREMENTS:

Position is subject to special inoculation and immunization requirements as a condition of employment for working with children.

Employee is required to obtain appropriate immunization against communicable diseases in accordance with recommendations from the Advisory Committee on Immunization Practices (ACIP), which includes the influenza vaccine.

Must obtain appropriate credentials as required.

Must pass a pre-employment physical, provide evidence of immunization and be free from communicable disease.

Satisfactorily complete all equivalent background checks in accordance with PL 101-647 to include National Agency Check with Written Inquiries (NACI).

Must satisfactorily obtain or complete required training certificates and maintain certifications or credentials required by federal, state or National Accreditation institutions utilized as part of DOD’s Child and Youth Programs.

HOW TO APPLY:

The application form and instructions on how to apply have been revised as of 19 August 2024. Applications that do not conform to the revised instructions will not be considered. Application must be submitted in English language. Applications in Italian language will not be considered.

Application **MAY ONLY BE SUBMITTED VIA E-MAIL. NAF HRO will NOT accept ‘hard copy’ applications.** Submit your application to: usn.naples.cnr-aurafcentnpl-it.mbx.n9-naf-human-resources@us.navy.mil

Please read the Instructions by clicking on the following link, before submitting your application https://cnreaurafcent.cnic.navy.mil/Portals/78/CNREURAFCENT/Documents/Local_National_Vacancies/Forms/NEW%20INSTRUCTIONS%20AS%20OF%201%20JULY%202024.pdf?ver=z5rqlqhQPRQ7iq2z00U6Q%3d%3d

The new application form may be downloaded from:
<https://cnreaurafcent.cnic.navy.mil/About/Job-Openings/NAF-Positions/>

The subject line of your email **MUST** contain: your LAST and FIRST name and the vacancy announcement number and title (e.g. Rossi, Mario, 24-009, Program Analyst);

Applicants will receive an automatic e-mail within 24 hours of submitting their Employment Application, it is applicant's responsibility to contact NAF HRO at: usn.naples.cnr-aurafcentnpl-it.mbx.n9-naf-human-resources@us.navy.mil or via telephone 314-626-4164/COMM: 081-568-4164.

Any incident after the closed date of the Job Announcement will result in the request not being considered. There will not be exceptions to this rule.

Application must be submitted by the closing date of the vacancy announcement. Late applications will not be accepted.