


**DEPARTMENT OF THE NAVY, OFFICE OF CIVILIAN HUMAN RESOURCES (OCHR)  
Overseas Program Center Europe, Africa, Central,  
Human Resources Office (HRO), Sigonella, Italy  
VACANCY ANNOUNCEMENT: LOCAL NATIONAL POSITION**

	Announcement #	LN22-262239		
	Position	SUPERVISORY ENGINEERING TECHNICIAN, UA-0802-02		
	Salary Range	€2,634.00 – €2,931.38 per month plus applicable allowances		
	Opening Date	23-JUN-2022	Closing Date	04-JUL-2022
	Location	NAVFAC EURAFCENT, PWO/DEPUTY PW OFFICER, PRODUCTION DIVISION, UEM BRANCH, SIGONELLA, ITALY		
Notes	<ol style="list-style-type: none"> <li><b>Please read page two (2) of the announcement “Instructions for Completing the Employment Application”, before submitting your application.</b></li> <li>Applicants must be able to read, write and speak fluently in both English and Italian. <b>Applications must be submitted in English.</b></li> <li>This is a Permanent Full-Time position.</li> <li>Selectee will be required to favorably pass a physical examination and security background check as a condition of employment.</li> <li>Position is subject to “on call” duty status.</li> <li>Selectee may be required to work after normal working hours.</li> <li>This is a Contingency-Essential position. Position is required to ensure continued performance of mission essential functions of the organization.</li> <li>Work requires long periods of standing and climbing structures, lifting, bending.</li> <li>Selectee will be required to obtain and maintain a Water Treatment Certification Level 2 within 24 months of employment IAW AORC and ORC Training Certification Program for U.S. Navy Overseas Drinking Water Systems, as condition of employment. To obtain certification the following education and experience requirements must be met: Be a College graduate with a bachelor’s degree or equivalent in the physical, engineering (such as civil, chemical or environmental), or natural sciences; OR Graduate of a two year technical program with a diploma in water technology. One year of acceptable treatment level experience at a water treatment facility; AND Be an existing employee at the treatment facility; OR Be a high school graduate or equivalent with three years of acceptable treatment level experience at a water treatment facility; AND Be an existing employee at the treatment facility.</li> <li>Selectee will also be required to obtain and maintain a Water Distribution Certification Level 1 within 24 months of employment IAW AORC and ORC Training Certification Program for U.S. Navy Overseas Drinking Water Systems, as condition of employment. To obtain certification the following education and experience requirements must be met: College graduate with a bachelor’s degree or equivalent in the physical, engineering (such as civil, chemical or environmental), or natural sciences; OR Graduate of a two year technical program with a diploma in water technology. Three months of acceptable experience at a water distribution facility; AND Be an existing employee at the distribution facility; OR possess a High school diploma, GED, or equivalent. One year of acceptable experience at a water distribution facility; AND Be an existing employee at the distribution facility.</li> </ol>			
Who May Apply	Citizens of a European Union member state except those applicants also holding citizenship of the United States of America.			
Description of Duties	<p>This position serves as Supervisory Water Systems Manager and Assistant Operator Responsible in Charge (AORC) of the water treatment and water distribution systems at U.S. NAS Sigonella. Supervises Water Treatment Plant and Distribution System operators and assists the Operator in Responsible Charge (ORC) in the operations and management of the potable and non-potable water and wastewater programs. Supervise Local National personnel and provides technical indications to military personnel, overseeing tasking and/or setting work priorities. Performs inspection and assesses utility plants and systems. Plans and develops water related operations and maintenance projects including emergency, service and minor work. Assists the ORC in making sound water operation and maintenance decisions in response to system problems (water breaks &amp; water plant production issues) that can affect public health. Responsibilities include the operation and maintenance of reverse osmosis treatment plants and associated distribution system, evaluating chemical treatment procedures, environmental and operational testing, timely completion and submittal of reports, and overall supervision of recordkeeping and logs. Works with the ORC to assure accurate and timely monitoring and reporting of water quality data, operations, and maintenance data. Participates in and supports the NAVFAC EURAFSWA Occupational Safety and Health Program. Ensures shop workforce and public works equipment operate in accordance with safety practices and procedures and that personnel are trained and informed of safety regulations pertinent to work assignments. Performs personnel actions for Local National personnel to include: performance evaluations, job interviews, recommendation for promotions, demotions, and reassignments. Develops performance standards, listens to complaints, conducts informal hearings on grievances and effects or recommends disciplinary actions as appropriate. Reviews and evaluates work methods, assignments and staffing and takes action to reduce costs and increase productivity.</p>			
Qualification Requirements  (OPM Qualification Standards)	<p><a href="https://www.opm.gov/policy-data-oversight/classification-qualifications/general-schedule-qualification-standards/0800/engineering-technical-series-0802/">https://www.opm.gov/policy-data-oversight/classification-qualifications/general-schedule-qualification-standards/0800/engineering-technical-series-0802/</a></p> <p><b>At the time of application, applicants must possess a valid class “B” driver’s license to drive vehicles in Italy.</b></p> <p>One (1) year of specialized experience equivalent to the UA-03 or equivalent experience in the private or public sector <b>OR</b> two (2) full years of graduate level education equivalent to “Laurea Specialistica/Magistrale”.</p> <p><b>Specialized experience:</b> Experience that equipped the applicant with the particular knowledge, skills and abilities to perform successfully the duties of the position, and that is typically in or related to the work of the position to be filled.</p> <p><b>Graduate Level Education (College or University)</b> may be substituted only if directly related to the work of the position, e.g. physical, engineering (such as civil, chemical or environmental) or natural sciences.</p> <p>You will be rated on the experience and education described on your application form to determine your level of Knowledge, Skills, and Abilities (KSA’s) related to the job requirements:</p> <ol style="list-style-type: none"> <li>Knowledge of the principles and application of physics, chemistry and bacteriology as they relate to water purification and of the procedural regulations and industry standards pertaining to drinking water systems;</li> <li>Skill in monitoring potable water operations, water production wells, Reverse Osmosis treatment plants, water pump stations, storage and distribution systems;</li> <li>Ability to plan and develop water related operations and maintenance projects and solve a broad of water quality problems.</li> </ol>			
Announcement Status	For inquiries concerning job announcement status, consult the CNIC website: <a href="https://cnneurafcent.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/">https://cnneurafcent.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/</a>			

**THE DEPARTMENT OF THE NAVY IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

**DEPARTMENT OF THE NAVY, OFFICE OF CIVILIAN HUMAN RESOURCES (OCHR)**  
**Human Resources Office (HRO), Sigonella, Italy**

**Instructions for Completing The Employment Application (Local National – LN)**

**EMPLOYMENT APPLICATION**

Applications are **only** accepted if there is an open vacancy announcement.

Vacancy announcements may be downloaded from:  
<https://cnreurafcnt.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/>

The application form may be downloaded from:  
<https://cnreurafcnt.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/How-to-Apply/>

Applications for white-collar positions (UA) **MUST** be completed in English. Applications for blue-collar positions (UC) may be completed in Italian or English.

**WHO MAY APPLY**

Citizens of a European Union member state.

Only candidates specified in the "Who May Apply" section of the vacancy announcement may receive consideration.

Applicants with U.S. citizenship are ineligible to be employed in LN positions by the U.S. Forces in Italy.

**QUALIFICATION REQUIREMENTS**

Candidates must pay attention to the type of experience, education, certifications and licenses requested by the vacancy announcement and ensure that all this information, including expiration dates, as applicable, are reported in the appropriate block on the application form.

**Work experience:** Candidates must describe in detail, in their own words, work experience related to the vacancy and **MUST** specify:

- From/To dates of prior employment (month and year);
- Position title and grade level;
- Employer information;
- WEEKLY HOURS;
- Experience gained during military service (provide detailed description of duties performed)
- Language proficiency

Position descriptions (PDs) and/or certificates of employment will not be considered in lieu of description of work experience.

**Typing Proficiency:** Self-certify your English typing proficiency in the appropriate block of the application indicating your typing speed when a "qualified typist (O/A)" certification is required. Qualified typists must meet a minimum of forty (40) words OR two hundreds (200) strokes per minute in English. Typing proficiency skills are subject to verification.

**Education:** List any educational information on the application in detail. If education is used for qualifications purposes and a determination cannot be made based on the information provided, you will not be considered.

Educational documents obtained outside the European Union (EU), with the exception of the U.S.A, must be evaluated by an appropriate organization that specializes in interpretation of foreign educational credentials. Foreign language documents must be officially translated into either the English or Italian language.

**Graduate** College or University level education is education beyond the Italian "Laurea 1° livello" or equivalent.

Professional course work certificates released by Regional Institutions or ENAIP or equivalent may be considered for positions up to UA-06 grade level only.

**VERIFICATION DOCUMENTS**

In case of selection, candidates **MUST** provide proof of work experience, education and other certifications or licenses as requested by the vacancy announcement and for which credit was received. Work experience certified on the application form is subject to verification with employers. CHR will proceed with the hiring process **ONLY** when all eligibility requirements are satisfactorily met.

**SUBMISSION OF THE EMPLOYMENT APPLICATION**

Applications **MAY ONLY** BE SUBMITTED VIA EMAIL. CHR will **NOT** accept "hard copy" applications.

Submit your application to: [si-hro-wantajob@eu.navy.mil](mailto:si-hro-wantajob@eu.navy.mil)

**EMAIL APPLICATIONS NOT IN ACCORDANCE WITH INSTRUCTIONS LISTED BELOW WILL NOT BE CONSIDERED AND YOU WILL BE RATED "NOT QUALIFIED" BY CHR:**

- The subject line of your email **MUST** contain the Last and First name of the applicant **AND** the vacancy announcement number, e.g. LN19-003740;
- Only one email will be accepted per vacancy announcement. If more than one email is sent only the most recent will be accepted;
- Utilize the latest version of the application form downloaded from the CNREURAFCENT website;
- Do not alter the content and the properties of the application;
- Complete the application in its entirety answering ALL questions;
- Do not send Postal Electronically Certified (PEC) emails;
- Attach the application form only in PDF format utilizing only ADOBE PDF Reader (additional attachments are not necessary and must not be sent);
- The email and the attached application cannot exceed a maximum of 10MB;
- Verify the accuracy and validity of the information prior to submission;
- To ensure that the file is correctly transmitted and legible, scan the application form as a PDF document;
- Submit the application by the closing date of the vacancy announcement.

**INQUIRIES REGARDING THE STATUS OF THE EMPLOYMENT APPLICATION**

Consult the CNREURAFCENT website:  
<https://cnreurafcnt.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/How-to-Apply/>

Status column will reflect current recruitment stage.  
**CHR will no longer be answering telephone inquiries.**

Interviews and selections are made by the department requesting the vacancy announcement and the results will be communicated to the CHR. Selectees will be notified exclusively by a CHR staff member, upon verification of eligibility requirements.

**NOTES:**

1. Employment of relatives is restricted in accordance with NASSIG Instruction 12330.
2. If a candidate is selected at a lower grade level for a position with promotion potential (e.g. UA-05/04/03), he/she can be promoted to the target level without further competition.
3. List of qualified candidates may be used to fill additional similar positions without further competition.
4. "Local National" refers to citizens of a European Union member state.
5. Internal employees may apply and be considered for positions at any lower grade; lower pay, or different employment category. Pay will be set in accordance with articles 13 and 14 of the Conditions of Employment for LN employees of 1 November 2018.