


DEPARTMENT OF THE NAVY, OFFICE OF CIVILIAN HUMAN RESOURCES (OCHR)
Overseas Program Center Europe, Africa, Central,
Human Resources Office (HRO), Sigonella, Italy
VACANCY ANNOUNCEMENT: LOCAL NATIONAL POSITION

	Announcement #	LN23-610099		
	Position	CIVIL ENGINEER, UA-0810-01		
	Salary Range	€2,581.08 – €3,177.73 per month plus applicable allowances		
	Opening Date	19-JUNE-2023	Closing Date	26-JUNE-2023
	Location	NAVFAC EURAFSWA, PWO/DEPUTY PW OFFICER SIGONELLA, FACILITIES ENGINEERING & ACQUISITION DIVISION, PROJECT MGMT & ENG BRANCH, U.S. NAS SIGONELLA, ITALY.		
Notes	<div>1. Please read page two (2) of the announcement “Instructions for Completing the Employment Application”, before submitting your application</div> <div>2. Applicants must be able to read, write and speak fluently in both English and Italian. Applications must be submitted in English.</div> <div>3. This is a Permanent Full-Time position.</div> <div>4. Selectee will be required to favorably pass a physical examination and security background check as a condition of employment.</div> <div>5. Work requires some standing, walking, light lifting, bending, crawling or stooping during site visits or inspection.</div> <div>6. Occasional travel to other locations may be required.</div> <div>7. May be required to wear protecting clothing.</div>			
Who May Apply	Citizens of a European member state except those applicants also holding citizenship of the United States of America.			
Description of Duties	Incumbent prepares civil engineering portion of projects of foundation, paving and structures for diverse and complex facilities and systems such as office and housing buildings, utilities plants, fuel farms, industrial production shops, airfield runways and pavements, water storage and distribution systems, sewer and drainage systems, berthing and aircraft hangars. Writes technical specifications in English and Italian pertaining to the above named facilities and systems, Researches markets for latest materials and cost saving devices and systems. Prepares preliminary and final U.S. Government cost estimates for all engineering studies, reports and projects. Receives work requests and makes field surveys to investigate and gather first-hand information on facilities and systems layout, conditions and locations. Writes reports recommending corrective action on deficient conditions. Analyzes facilities and system needs, makes calculations and determines size thickness of flexible and concrete pavements and material composition. Prepares original designs and preliminary and final layouts and specifications for facilities and systems with regard to the needs of the user, space, capacities and economy, ensuring conformance with Navy requirements, and local national laws, standards and design criteria. Coordinates with mechanical, electrical and other engineers to ensure proper design interface, to control overall performance and quality of the engineering design, and to meet design time schedules. Serves as a consultant and represents the U.S. Government on technical matters when contacting Italian authorities and agencies. Prepares Government estimates used in negotiating cost of approved changes and provides technical review and recommendations for the resolution of contractor claims.			
Qualification Requirements	https://www.opm.gov/policy-data-oversight/classification-qualifications/general-schedule-qualification-standards/0800/civil-engineering-series-0810/			
(OPM Qualification Standards)	<div>At the time of application, applicants must possess a valid:</div> <div>1. Class “B” driver’s license to drive vehicles in Italy.</div> <div>Basic Requirement: “Laurea triennale in Ingegneria” or equivalent degree.</div> <div>In addition to the Basic Requirement, applicants must also have one (1) year of specialized experience equivalent to at least the UA-02 grade level or equivalent experience in the private/public sector OR “Dottorato di Ricerca” or equivalent degree.</div> <div>Specialized experience: Experience that equipped the applicant with the particular knowledge, skills and abilities to perform successfully the duties of the position, and that is typically in or related to the work of the position to be filled.</div> <div>Education substitution must demonstrates the knowledge, skills, and abilities necessary to do the work.</div> <div>You will be rated based on the experience and education described on your application form to determine your level of Knowledge, Skills, and Abilities (KSA’s) related to the job requirements.</div> <div>1. Professional knowledge of civil engineering concepts, principles and practices applicable to the full range of duties concerned with the design and layout of a variety of structures.</div> <div>2. Skill in assessing concrete and reinforcing designs, pavement, drainage systems, soil and foundation;</div> <div>3. Ability to solve problems interfacing with other engineering specializations.</div>			
Announcement Status	For inquiries concerning job announcement status, consult the CNREURAFCENT website: https://cnreurafcent.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/			

THE DEPARTMENT OF THE NAVY IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

DEPARTMENT OF THE NAVY, OFFICE OF CIVILIAN HUMAN RESOURCES (OCHR)
Human Resources Office (HRO), Sigonella, Italy

Instructions for Completing The Employment Application (Local National – LN)

EMPLOYMENT APPLICATION

Applications are **only** accepted if there is an open vacancy announcement.

Vacancy announcements may be downloaded from:
<https://cnreurafcnt.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/>

The application form may be downloaded from:
<https://cnreurafcnt.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/How-to-Apply/>

Applications for white-collar positions (UA) MUST be completed in English. Applications for blue-collar positions (UC) may be completed in Italian or English.

WHO MAY APPLY

Citizens of a European Union member state.

Only candidates specified in the "Who May Apply" section of the vacancy announcement may receive consideration.

Applicants with U.S. citizenship are ineligible to be employed in LN positions by the U.S. Forces in Italy.

QUALIFICATION REQUIREMENTS

Candidates must pay attention to the type of experience, education, certifications and licenses requested by the vacancy announcement and ensure that all this information, including expiration dates, as applicable, are reported in the appropriate block on the application form.

Work experience: Candidates must describe in detail, in their own words, work experience related to the vacancy and MUST specify:

- From/To dates of prior employment (month and year);
- Position title and grade level;
- Employer information;
- WEEKLY HOURS;
- Experience gained during military service (provide detailed description of duties performed)
- Language proficiency

Position descriptions (PDs) and/or certificates of employment will not be considered in lieu of description of work experience.

Typing Proficiency: Self-certify your English typing proficiency in the appropriate block of the application indicating your typing speed when a "qualified typist (O/A)" certification is required. Qualified typists must meet a minimum of forty (40) words OR two hundreds (200) strokes per minute in English. Typing proficiency skills are subject to verification.

Education: List any educational information on the application in detail. If education is used for qualifications purposes and a determination cannot be made based on the information provided, you will not be considered.

Educational documents obtained outside the European Union (EU), with the exception of the U.S.A, must be evaluated by an appropriate organization that specializes in interpretation of foreign educational credentials. Foreign language documents must be officially translated into either the English or Italian language.

Graduate College or University level education is education beyond the Italian "Laurea 1° livello" or equivalent.

Professional course work certificates released by Regional Institutions or ENAIP or equivalent may be considered for positions up to UA-06 grade level only.

VERIFICATION DOCUMENTS

In case of selection, candidates MUST provide proof of work experience, education and other certifications or licenses as requested by the vacancy announcement and for which credit was received. Work experience certified on the application form is subject to verification with employers. CHR will proceed with the hiring process ONLY when all eligibility requirements are satisfactorily met.

SUBMISSION OF THE EMPLOYMENT APPLICATION

Applications MAY ONLY BE SUBMITTED VIA EMAIL. CHR will NOT accept "hard copy" applications.

Submit your application to: si-hro-wantajob@eu.navy.mil

EMAIL APPLICATIONS NOT IN ACCORDANCE WITH INSTRUCTIONS LISTED BELOW WILL NOT BE CONSIDERED AND YOU WILL BE RATED "NOT QUALIFIED" BY CHR:

- The subject line of your email **MUST** contain the Last and First name of the applicant **AND** the vacancy announcement number, e.g. LN19-003740;
- Only one email will be accepted per vacancy announcement. If more than one email is sent only the most recent will be accepted;
- Utilize the latest version of the application form downloaded from the CNREURAFCENT website;
- Do not alter the content and the properties of the application;
- Complete the application in its entirety answering ALL questions;
- Do not send Postal Electronically Certified (PEC) emails;
- Attach the application form only in PDF format utilizing only ADOBE PDF Reader (additional attachments are not necessary and must not be sent);
- The email and the attached application cannot exceed a maximum of 10MB;
- Verify the accuracy and validity of the information prior to submission;
- To ensure that the file is correctly transmitted and legible, scan the application form as a PDF document;
- Submit the application by the closing date of the vacancy announcement.

INQUIRIES REGARDING THE STATUS OF THE EMPLOYMENT APPLICATION

Consult the CNREURAFCENT website:
<https://cnreurafcnt.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/How-to-Apply/>

Status column will reflect current recruitment stage.
CHR will no longer be answering telephone inquiries.

Interviews and selections are made by the department requesting the vacancy announcement and the results will be communicated to the CHR. Selectees will be notified exclusively by a CHR staff member, upon verification of eligibility requirements.

NOTES:

1. Employment of relatives is restricted in accordance with NASSIG Instruction 12330.
2. If a candidate is selected at a lower grade level for a position with promotion potential (e.g. UA-05/04/03), he/she can be promoted to the target level without further competition.
3. List of qualified candidates may be used to fill additional similar positions without further competition.
4. "Local National" refers to citizens of a European Union member state.
5. Internal employees may apply and be considered for positions at any lower grade; lower pay, or different employment category. Pay will be set in accordance with articles 13 and 14 of the Conditions of Employment for LN employees of 1 November 2018.