


DEPARTMENT OF THE NAVY, OFFICE OF CIVILIAN HUMAN RESOURCES (OCHR)
Overseas Program Center Europe, Africa, Central,
Human Resources Office (HRO), Sigonella, Italy
VACANCY ANNOUNCEMENT: LOCAL NATIONAL POSITION

	Announcement #	LN24-931878		
	Position	SPECIALISTA DELLE TELECOMUNICAZIONI (SUPERVISORE), Q-0391-Q2		
	Salary Range	€3,767.48 - €4,125.66 per month plus applicable allowances		
	Opening Date	25-JUN-2024	Closing Date	27-JUN-2024
	Location	NAVAL COMPUTER & TELECOM STATION (NCTS) SICILY, BASE COMMUNICATIONS OFFICE (BCO), EXTERNAL SUPPORT, SIGONELLA, ITALY		
Notes	<ol style="list-style-type: none"> 1. Please read page two (2) of the announcement "Instructions for Completing the Employment Application", before submitting your application. 2. Applicants must be able to read, write and speak fluently in both English and Italian. Applications must be submitted in English. 3. This is a Permanent Full-Time position. 4. Selectee will be required to favorably pass alcohol test, a physical examination and security background check as a condition of employment. Position is subject to random alcohol testing in accordance with Italian Law 81/2008. 5. Position is subject to "on call" duties weekends and holidays. 6. Incumbent may be required to take part in readiness exercises. 7. This is a Contingency-Essential position. Position is required to ensure continued performance of mission essential functions of the organization. 8. Work requires some walking, standing, bending, or carrying of light loads under local weather conditions. 			
Who May Apply	Permanent Appropriated fund local national employees serviced by Human Resources Office, Sigonella, Italy.			
Description of Duties	<p>Incumbent serves as the primary technical advisor to the Base Communications Officer NCTS Sicily and as the utmost expert in the field of telecommunications. Oversees and guides the day to day operations of the BCO, through the Base Communications Officer, to include operations and maintenance of all voice communications including telephone, Defense Switched Network (DSN), fiber multiplexing equipment, base outside cable plant, base inside cable plant, and inter-base connectivity assets. Incumbent is involved in the planning, budgeting, procurement, and installation of telecommunications systems at NAS Sigonella, Augusta Bay Logistics and Fleet Support Site, Naval Radio Transmitter Facility (NRFT) Niscemi, and Mt. Cassara and Mt. Lauro repeater sites. Reviews technical evaluations and engineering studies. Performs Contracting Officer Representative (COR) duties and provides guidance to the BCO Contracting Officers Technical Representatives (COTR). Prepares Statement of Work (SOW), Performance Work Statement (PWS), etc. Analyzes performance of newly installed communication and electronic systems and their ability to satisfy valid requirements. Serves as the BCO primary point of contact between personnel from other commands involved in station telecommunications and electronic planning. Conducts electronics and communications system surveys, developing technical and economic factors affecting adequacy. Provides oversight for the planning, acquisition/negotiation strategy, source selections criteria, and financial arrangements for the acquisition management program. Performs technical supervision over local national employees and oversees the work quality and completion from contractor personnel. Plans work, makes work assignments based on priorities, develops performance standards and evaluates performance; hears and resolves complaints, effects disciplinary actions, identifies training needs, recommends hiring, promotions and reassignment actions.</p>			
Qualification Requirements	<p>https://www.opm.gov/policy-data-oversight/classification-qualifications/general-schedule-qualification-standards/0300/telecommunications-series-0391</p> <p>(OPM Qualification Standards)</p> <p>Q-Q2: One (1) year of specialized experience equivalent to the UA-01 grade level or equivalent experience in the private or public sector in evaluating, analyzing, developing, managing, or improving communications systems, procedures, and requirements that demonstrated knowledge of current developments and trends in communications concepts and technology.</p> <p>You will be rated on the experience and education described on your application form to determine your level of Knowledge, Skills, and Abilities (KSA's) related to the job requirements.</p> <ol style="list-style-type: none"> 1. State-of-the-art technical knowledge of telecommunications equipment/systems so to recommend methods for enhancing efficiency through modifications and application of evolving technology. 2. Knowledge of contracting procedures and legal requirements to develop wording for proposals and contracts, review proposals for technical adequacy and vendor ability to perform and monitor vendor performance in fulfilling contractual requirement for equipment and services. 3. Skill in assigning responsibilities for resolving communication issues. 4. Ability to evaluate and make recommendations concerning overall plans and proposals for agency telecommunication programs. 			
Announcement Status	<p>For inquiries concerning job announcement status, consult the CNREURAFCENT website: https://cnreurafcntl.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/</p>			

THE DEPARTMENT OF THE NAVY IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

DEPARTMENT OF THE NAVY, OFFICE OF CIVILIAN HUMAN RESOURCES (OCHR)
Human Resources Office (HRO), Sigonella, Italy

Instructions for Completing The Employment Application (Local National – LN)

EMPLOYMENT APPLICATION

Applications are **only** accepted if there is an open vacancy announcement.

Vacancy announcements may be downloaded from:
<https://cnreurafcnt.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/>

The application form may be downloaded from:
<https://cnreurafcnt.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/How-to-Apply/>

Applications for white-collar positions (UA) MUST be completed in English.
Applications for blue-collar positions (UC) may be completed in Italian or English.

WHO MAY APPLY

Citizens of a European Union member state.

Only candidates specified in the "Who May Apply" section of the vacancy announcement may receive consideration.

Applicants with U.S. citizenship are ineligible to be employed in LN positions by the U.S. Forces in Italy.

QUALIFICATION REQUIREMENTS

Candidates must pay attention to the type of experience, education, certifications and licenses requested by the vacancy announcement and ensure that all this information, including expiration dates, as applicable, are reported in the appropriate block on the application form.

Work experience: Candidates must describe in detail, in their own words, work experience related to the vacancy and MUST specify:

- From/To dates of prior employment (month and year);
- Position title and grade level;
- Employer information;
- WEEKLY HOURS;
- Experience gained during military service (provide detailed description of duties performed)
- Language proficiency

Position descriptions (PDs) and/or certificates of employment will not be considered in lieu of description of work experience.

Typing Proficiency: Self-certify your English typing proficiency in the appropriate block of the application indicating your typing speed when a "qualified typist (O/A)" certification is required. Qualified typists must meet a minimum of forty (40) words OR two hundreds (200) strokes per minute in English. Typing proficiency skills are subject to verification.

Education: List any educational information on the application in detail. If education is used for qualifications purposes and a determination cannot be made based on the information provided, you will not be considered.

Educational documents obtained outside the European Union (EU), with the exception of the U.S.A, must be evaluated by an appropriate organization that specializes in interpretation of foreign educational credentials. Foreign language documents must be officially translated into either the English or Italian language.

Graduate College or University level education is education beyond the Italian "Laurea 1° livello" or equivalent.

Professional course work certificates released by Regional Institutions or ENAIP or equivalent may be considered for positions up to UA-06 grade level only.

VERIFICATION DOCUMENTS

In case of selection, candidates MUST provide proof of work experience, education and other certifications or licenses as requested by the vacancy announcement and for which credit was received. Work experience certified on the application form is subject to verification with employers. CHR will proceed with the hiring process ONLY when all eligibility requirements are satisfactorily met.

SUBMISSION OF THE EMPLOYMENT APPLICATION

Applications MAY ONLY BE SUBMITTED VIA EMAIL. CHR will NOT accept "hard copy" applications.

Submit your application to: si-hro-wantajob@eu.navy.mil

EMAIL APPLICATIONS NOT IN ACCORDANCE WITH INSTRUCTIONS LISTED BELOW WILL NOT BE CONSIDERED AND YOU WILL BE RATED "NOT QUALIFIED" BY CHR:

- The subject line of your email **MUST** contain the Last and First name of the applicant **AND** the vacancy announcement number, e.g. LN19-003740;
- Only one email will be accepted per vacancy announcement. If more than one email is sent only the most recent will be accepted;
- Utilize the latest version of the application form downloaded from the CNREURAFCENT website;
- Do not alter the content and the properties of the application;
- Complete the application in its entirety answering ALL questions;
- Do not send Postal Electronically Certified (PEC) emails;
- Attach the application form only in PDF format utilizing only ADOBE PDF Reader (additional attachments are not necessary and must not be sent);
- The email and the attached application cannot exceed a maximum of 10MB;
- Verify the accuracy and validity of the information prior to submission;
- To ensure that the file is correctly transmitted and legible, scan the application form as a PDF document;
- Submit the application by the closing date of the vacancy announcement.

INQUIRIES REGARDING THE STATUS OF THE EMPLOYMENT APPLICATION

Consult the CNREURAFCENT website:
<https://cnreurafcnt.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/How-to-Apply/>

Status column will reflect current recruitment stage.
CHR will no longer be answering telephone inquiries.

Interviews and selections are made by the department requesting the vacancy announcement and the results will be communicated to the CHR. Selectees will be notified exclusively by a CHR staff member, upon verification of eligibility requirements.

NOTES:

1. Employment of relatives is restricted in accordance with NASSIG Instruction 12330.
2. If a candidate is selected at a lower grade level for a position with promotion potential (e.g. UA-05/04/03), he/she can be promoted to the target level without further competition.
3. List of qualified candidates may be used to fill additional similar positions without further competition.
4. "Local National" refers to citizens of a European Union member state.
5. Internal employees may apply and be considered for positions at any lower grade; lower pay, or different employment category. Pay will be set in accordance with articles 13 and 14 of the Conditions of Employment for LN employees of 1 November 2018.