


**DEPARTMENT OF THE NAVY, OFFICE OF CIVILIAN HUMAN RESOURCES (OCHR)**  
**Overseas Program Center Europe, Africa, Central,**  
**Human Resources Office (HRO), Sigonella, Italy**  
**VACANCY ANNOUNCEMENT: LOCAL NATIONAL POSITION**

**AMENDMENT**

**28-JUN-2024**

	Announcement #	LN24-943434		
	Position	FIREFIGHTER, UC-5201-07 (Full Performance Level: Firefighter UC-06)		
	Salary Range	€2,120.84 – €2,310.61 per month plus applicable allowances		
	Opening Date	17-JUN-2024	Closing Date	12-JUL-2024
	Location	FIRE & EMERGENCY SERVICES (F&ES), U.S. NAVAL AIR STATION, SIGONELLA, ITALY		

**Notes**

**This announcement has been amended to:**

- 1. Extend the closing date from 07-JUL-2024; AND**
- 2. Correct the Screen-Out under Qualification Requirements to read as follows:**


**Screen-Out: At the time of application**, applicants must possess a valid class “C” driver’s license to drive vehicles in Italy (specify on application form) AND possess successful testing Certificate of English Language proficiency at the “Intermediate High” level as defined by the American Council on the Teaching of Foreign Languages (ACTFL); 3 level as defined by the Interagency Language Roundtable (ILR), OR B2 level as defined by the Common European Framework (CEFR). Regular testing will be conducted by the employer to ensure proficiency.

**Indicate Certificate of English Language under Section IV – Education, Other Degrees/Diplomas, Certifications/ Foreign Education of the Employment Application Form.**

<b>Announcement Status</b>	For inquiries concerning job application status, consult the CNIC website: <a href="https://cnreurafcnt.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/">https://cnreurafcnt.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/</a>
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**THE DEPARTMENT OF THE NAVY IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

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	Salary Range	€2,120.84 – €2,310.61 per month plus applicable allowances		
	Opening Date	17-JUN-2024	Closing Date	07-JUL-2024
	Location	FIRE & EMERGENCY SERVICES (F&ES), U.S. NAVAL AIR STATION, SIGONELLA, ITALY		
Notes	<ol style="list-style-type: none"> <li>Please read page two (2) of the announcement "Instructions for Completing the Employment Application", before submitting your application.</li> <li>There are multiple Permanent Full-Time positions.</li> <li>Applicants must be able to read, write and speak both English and Italian. APPLICATION MUST BE SUBMITTED IN ENGLISH.</li> <li>Applicants must not suffer from Acrophobia (fear of heights), Claustrophobia (fear of confined spaces), or Pyrophobia (fear of fire).</li> <li>Candidates called for an interview, will be required to bring a copy of a 1-day insurance policy to perform a physical agility test.</li> <li>Employees may be non-competitively promoted to the full performance level upon meeting eligibility and qualification requirements and based upon recommendation from supervisor.</li> <li>Selectees will be required to favorably pass a drug and alcohol test and security background check as a condition of employment.</li> <li>Position is subject to random drug and alcohol testing in accordance with Italian Law 81/2008.</li> <li>Selectees will be required to pass a physical examination as a condition of employment and maintain physical and mental fitness required for the performance of duties.</li> <li>Employees shall participate in a Wellness and Fitness Program established by the Fire Department in order to maintain a level of health and fitness necessary for performing job functions. As a condition of employment this program includes an annual physical agility test comprised of firefighter related skills outlined in the IAFF/IAFC Candidate Physical Ability Test (CPAT) exam.</li> <li>Subject to an average of four 12-hour shifts per week, subject to rotating shifts to include weekends and holidays. Work hours and duty location are subject to change based upon operational requirements.</li> <li>This is a Contingency-Essential position required to ensure continued performance of mission essential functions of the organization.</li> <li>Employees must wear a uniform and safety apparel in accordance with established policies and procedures. Position requires to work under adverse environmental conditions.</li> <li>Employees must be able to obtain and maintain a U.S. Government Motor Vehicle Operators Permit to drive government vehicles; certification for cardiopulmonary resuscitation (CPR) and First Aid Provider (American and Italian standards).</li> <li>Employees must be able to obtain and maintain Firefighting certifications within the prescribed timelines, as a condition of employment:                      Within 6 months of initial hire – Firefighter I, Hazmat Awareness (Defensive) and Cardiopulmonary Resuscitation (CPR);                      Within 12 months of initial hire – Firefighter II, Hazmat Operations and Emergency Medical Responder (EMR);                      Within 18 months of initial hire – All certifications listed above and Airport Firefighter, Driver Operator Pumper, Driver Operator (D/O) ARFF, D/O Aerial, D/O Mobile Water Supply, Confined Space Rescue;                      Within 24 months of employment (unless otherwise permitted by the Installation Fire Chief) – Obtain and maintain full performance level as a condition of employment. Failure to meet conditions of employment will result in removal from fire and emergency services.</li> <li>Requisite Firefighter Certifications for the position may be modified to match guidance published in DoD Instructions.</li> </ol>			
Who May Apply	Citizens of a European Union member state except those applicants also holding citizenship of the United States of America.			
Description of Duties	<p>Performs inspection, testing and minor preventative maintenance (ITM) on assigned fire apparatus and assets recording the outcome in the enterprise electronic data collection system. Conducts and records inventories on fire assets and also conducts facility and aircraft familiarization, documenting risks, tactics and strategies. Performs daily Personal Protective Equipment (PPE) inspections ensuring serviceability and cleanliness; wears such equipment and self-contained breathing apparatus (SCBA) while performing firefighting tasks, rescue operations and other emergency response actions under stressful conditions. Drives a motorized vehicle in support of department needs. Operates fire apparatus or other vehicles in an emergency mode with emergency lights and sirens. Climbs ladders, operates from heights, walks or crawls along narrow and uneven surfaces that might be wet or icy, and operates in proximity to electrical power lines or other hazards. Continuously study CNIC, Region, Installation and department policy to assure adherence to standard and expectations. Performance of job duty tasks for the purpose of training should be expected daily until fully certified. Once certified to a specific level, employees may be tasked to perform at that level with fire and emergency services related duty tasks. Assignments will be completed with progressively less supervision until the employee can perform all duty tasks at the target level under normal supervision. At the full performance level the employee will serve as a Firefighter/Hazmat Technician assigned to a crew engaged in the full range of firefighting or rescue operations, and first aid medical care. Assists in reducing and/or eliminating potential fire hazards to protect persons, property, or the environment following Navy established procedures and protocols. The fire suppression division provides 24-hour fire protection, prevention, inspection, emergency medical response, confined space response, high angle rescue, hazardous materials including radiological responses, aircraft fire/rescue response, and response functions for shipboard, ordnance, fuel storage and tenant activities.</p>			
Qualification Requirements  (OPM Qualification Standards)	<p><a href="http://www.opm.gov/policy-data-oversight/classification-qualifications/federal-wage-system-qualifications/#url=WG-5200">http://www.opm.gov/policy-data-oversight/classification-qualifications/federal-wage-system-qualifications/#url=WG-5200</a></p> <p><b>Screen-Out: At the time of application</b>, applicants must possess a valid class "C" driver's license to drive vehicles in Italy (specify on application form) AND possess and ATTACH TO THEIR APPLICATION successful testing Certificate of English Language proficiency at the "Intermediate High" level as defined by the American Council on the Teaching of Foreign Languages (ACTFL); 3 level as defined by the Interagency Language Roundtable (ILR), OR B2 level as defined by the Common European Framework (CEFR). Regular testing will be conducted by the employer to ensure proficiency.</p> <p><b>The following will be used to determine minimum qualification eligibility.</b></p> <ol style="list-style-type: none"> <li>Ability to do the work of the position without more than normal supervision.</li> <li>Knowledge of equipment assembly, installation, maintenance and repair;</li> <li>Technical practices;</li> <li>Ability to interpret instructions and department policy;</li> <li>Ability to use and maintain firefighting tools and equipment;</li> <li>Knowledge of materials.</li> </ol>			
Announcement Status	For inquiries concerning job announcement status, consult the CNREURAFCENT website: <a href="https://cnreurafcent.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/">https://cnreurafcent.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/</a>			
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## Instructions for Completing The Employment Application (Local National – LN)

### EMPLOYMENT APPLICATION

Applications are **only** accepted if there is an open vacancy announcement.

Vacancy announcements may be downloaded from:  
<https://cnreurafcnt.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/>

The application form may be downloaded from:  
<https://cnreurafcnt.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/How-to-Apply/>

Applications for white-collar positions (UA) MUST be completed in English. Applications for blue-collar positions (UC) may be completed in Italian or English.

### WHO MAY APPLY

Citizens of a European Union member state.

Only candidates specified in the “Who May Apply” section of the vacancy announcement may receive consideration.

Applicants with U.S. citizenship are ineligible to be employed in LN positions by the U.S. Forces in Italy.

### QUALIFICATION REQUIREMENTS

Candidates must pay attention to the type of experience, education, certifications and licenses requested by the vacancy announcement and ensure that all this information, including expiration dates, as applicable, are reported in the appropriate block on the application form.

**Work experience:** Candidates must describe in detail, in their own words, work experience related to the vacancy and MUST specify:

- From/To dates of prior employment (month and year);
- Position title and grade level;
- Employer information;
- WEEKLY HOURS;
- Experience gained during military service (provide detailed description of duties performed)
- Language proficiency

Position descriptions (PDs) and/or certificates of employment will not be considered in lieu of description of work experience.

**Typing Proficiency:** Self-certify your English typing proficiency in the appropriate block of the application indicating your typing speed when a “qualified typist (O/A)” certification is required. Qualified typists must meet a minimum of forty (40) words OR two hundreds (200) strokes per minute in English. Typing proficiency skills are subject to verification.

**Education:** List any educational information on the application in detail. If education is used for qualifications purposes and a determination cannot be made based on the information provided, you will not be considered.

Educational documents obtained outside the European Union (EU), with the exception of the U.S.A, must be evaluated by an appropriate organization that specializes in interpretation of foreign educational credentials. Foreign language documents must be officially translated into either the English or Italian language.

**Graduate** College or University level education is education beyond the Italian “Laurea 1° livello” or equivalent.

Professional course work certificates released by Regional Institutions or ENAIP or equivalent may be considered for positions up to UA-06 grade level only.

### VERIFICATION DOCUMENTS

In case of selection, candidates MUST provide proof of work experience, education and other certifications or licenses as requested by the vacancy announcement and for which credit was received. Work experience certified on the application form is subject to verification with employers. CHR will proceed with the hiring process ONLY when all eligibility requirements are satisfactorily met.

### SUBMISSION OF THE EMPLOYMENT APPLICATION

Applications MAY ONLY BE SUBMITTED VIA EMAIL. CHR will NOT accept “hard copy” applications.

Submit your application to: [si-hro-wantajob@eu.navy.mil](mailto:si-hro-wantajob@eu.navy.mil)

**EMAIL APPLICATIONS NOT IN ACCORDANCE WITH INSTRUCTIONS LISTED BELOW WILL NOT BE CONSIDERED AND YOU WILL BE RATED “NOT QUALIFIED” BY CHR:**

- The subject line of your email **MUST** contain the Last and First name of the applicant **AND** the vacancy announcement number, e.g. LN19-003740;
- Only one email will be accepted per vacancy announcement. If more than one email is sent only the most recent will be accepted;
- Utilize the latest version of the application form downloaded from the CNREURAFCENT website;
- Do not alter the content and the properties of the application;
- Complete the application in its entirety answering ALL questions;
- Do not send Postal Electronically Certified (PEC) emails;
- Attach the application form only in PDF format utilizing only ADOBE PDF Reader (additional attachments are not necessary and must not be sent);
- The email and the attached application cannot exceed a maximum of 10MB;
- Verify the accuracy and validity of the information prior to submission;
- To ensure that the file is correctly transmitted and legible, scan the application form as a PDF document;
- Submit the application by the closing date of the vacancy announcement.

### INQUIRIES REGARDING THE STATUS OF THE EMPLOYMENT APPLICATION

Consult the CNREURAFCENT website:  
<https://cnreurafcnt.cnic.navy.mil/Installations/NAS-Sigonella/About/Jobs/How-to-Apply/>

Status column will reflect current recruitment stage.  
**CHR will no longer be answering telephone inquiries.**

Interviews and selections are made by the department requesting the vacancy announcement and the results will be communicated to the CHR. Selectees will be notified exclusively by a CHR staff member, upon verification of eligibility requirements.

### NOTES:

1. Employment of relatives is restricted in accordance with NASSIG Instruction 12330.
2. If a candidate is selected at a lower grade level for a position with promotion potential (e.g. UA-05/04/03), he/she can be promoted to the target level without further competition.
3. List of qualified candidates may be used to fill additional similar positions without further competition.
4. “Local National” refers to citizens of a European Union member state.
5. Internal employees may apply and be considered for positions at any lower grade; lower pay, or different employment category. Pay will be set in accordance with articles 13 and 14 of the Conditions of Employment for LN employees of 1 November 2018.